

System Name:

Project Results Information Base.

System Location(s):

Central electronic data system of the National Science Foundation, 4201 Wilson Boulevard, Arlington, Virginia 22230. Excerpts may be extracted or printed and held in separate files maintained by individual NSF offices and programs.

Categories of Individuals Covered by the System:

Persons who have received support from the National Science Foundation, either individually or through an academic or other institution.

Categories of Records in the System:

The "Project Results Information Base" system contains reports on results of projects funded by NSF. Project reports may include information on participants, major research activities and findings, research training, or educational and outreach activities, products such as publications produced, contributions resulting from the research, and other related material. Most project reporting information will be available to the public under the Freedom of Information Act.

Authority for Maintenance of the System:

44 U.S.C. 3101; 42 U.S.C. 1870.

Purpose(s):

The primary purpose of project reporting information is to enable NSF to identify outcomes of projects funded under NSF awards for program management, evaluation, and for reporting to the Administration and Congress, especially under the Government Performance and Results Act, 5 U.S.C. 306 and 39 U.S.C. 2801-2805.

Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of such Uses:

1. Information from the system may be provided to the applicant or grantee institution.
2. Disclosure may be to a congressional office from the record of an individual in response to an inquiry from the congressional office made at the request of that individual.

3. Information from the system may be disclosed to contractors, grantees, volunteers, experts, advisors, and other individuals who perform a service to or work on or under a contract, grant, cooperative agreement, advisory committee, committee of visitors, or other arrangement with or for the Federal government as necessary to carry out their duties in pursuit of the purposes described above. The contractors are subject to the provisions of the Privacy Act.

4. Information from the system may be merged with other computer files in order to carry out statistical studies or assist with program management, evaluation, and reporting. Disclosure may be made for this purpose to NSF contractors and collaborating researchers, other Government agencies, and qualified research institutions and their staffs.

5. Information from the system may be disclosed to the Department of Justice or the Office of Management and Budget for the purpose of obtaining on the application of the Freedom of Information Act or Privacy Act to the records.

6. Information from the system may be given to another Federal agency, a court, or a party in litigation before a court or in an administrative proceeding being conducted by a Federal agency when the Government is a party to the judicial or administrative proceeding.

7. Information from the system may be given to the Department of Justice, to the extent disclosure is compatible with the purpose for which the record was collected and is relevant and necessary to litigation or anticipated litigation, in which one of the following is a party or has an interest: (a) NSF or any of its components; (b) an NSF employee in his/her official capacity; (c) an NSF employee in his/her individual capacity when the Department of Justice is representing or considering representing the employee; or (d) the United States, when NSF determines that litigation is likely to affect the Agency.

8. Records from this system may be disclosed to representatives of the General Services Administration and the National Archives and Records Administration who are conducting records management inspections under the authority of 44 U.S.C. 2904 and 2906.

Policies and Practice for Storing, Retrieving, Accessing, Retaining, and Disposing of Records in the System:

Storage:

Primary storage is in centralized electronic data tables or boxes. Extracts or paper printouts may be maintained in computers or paper files in individual program offices.

Retrievability:

Information can be retrieved electronically using an awardee's name or identifying number.

Safeguards:

Building is locked during non-business hours. Records are kept in rooms that are locked during non-business hours. Records maintained in electronic form are password protected.

Retention and Disposal:

The file is cumulative and is maintained indefinitely.

System Manager(s) and Address(es):

Division Director of particular office or program maintaining such records, National Science Foundation, 4201 Wilson Boulevard, Arlington, Virginia 22230.

Notification Procedure:

The NSF Privacy Act Officer should be contacted in accordance with procedures set forth at 45 CFR part 613.

Record Access Procedures:

Persons covered by the system may obtain electronic access to information about themselves. Normally they will get such access after identifying themselves using a personal identifier and personal identification number. Or see "Notification Procedure" above.

Contesting Record Procedures:

Persons covered by the system, having obtained electronic access as described above, may update or correct certain information directly, using the electronic system. They may notify NSF if they believe any other information is incorrect or inaccurate, using the electronic system. Or see "Notification Procedure" above.

Record Source Categories:

Information obtained voluntarily from individual.

Exemptions Claimed for the System: