



FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau is conducting a survey of industrial research and development (R&D). The information developed from the survey serves a number of useful purposes. For example, the survey provides information that can be used to study the effectiveness of tax credits. The data also assists public officials in allocating research funding by state, which may benefit companies like yours.

We have enclosed your company's report form and instructions for the 2006 Survey of Industrial Research and Development. We also have included instructions for completing an electronic questionnaire that you may use in lieu of the paper form. **Please read all instructions before answering the questions.** If you have any questions about installing or using the electronic format, please contact the Electronic Reporting Staff on 1-800-838-2640. Pay special attention to the definition of R&D contained on page 1 of the form and to item 1 (company ownership) as they may have an impact on whether you need to complete the questionnaire.

If your company did not conduct R&D in 2006, please call 1-800-851-2014 to report using our touch-tone data entry system. If your company conducted R&D in 2006, **please complete the paper or electronic form and return it within 30 days.** For this survey year, federal law (Title 13, United States Code, Sections 182 and 225) requires your response to Items 2, 3, and 5, (line D, columns 1 and 3). Responses to all other questions on the survey are voluntary.

Your report should cover the **domestic** operations of your consolidated enterprise for calendar year 2006. If you do not have book figures for any item, you may provide carefully prepared estimates. The same law authorizes the survey (Title 13, United States Code) requires that we keep your report confidential. It may be seen by only persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Copies of your responses that are retained in your files are immune from legal process.

This survey is a joint project between the U.S. Census Bureau and the National Science Foundation (NSF). We have enclosed a letter from the Director of the NSF encouraging your response to the survey. If you have any questions, please call my staff on 1-800-851-2014, option (0).

Thank you for your cooperation.

Sincerely,

Charles Louis Kincannon

Enclosures