



National Science Foundation

Rotational Vacancy

**DIRECTORATE FOR EDUCATION AND HUMAN RESOURCES
OFFICE OF THE EXPERIMENTAL PROGRAM TO STIMULATE COMPETITIVE RESEARCH
ARLINGTON, VA 22230**

ANNOUNCEMENT NUMBER: E20050026-Rotator **OPEN:** 12/13/2004 **CLOSE:** 01/03/2005

POSITION WILL BE FILLED ON A ONE- OR TWO-YEAR VISITING SCIENTIST APPOINTMENT OR FEDERAL TEMPORARY APPOINTMENT.

RELOCATION: Relocation expenses may be paid.

The National Science Foundation (NSF) is seeking qualified candidates to fill the position of Program Manager within the Office of the Experimental Program to Stimulate Competitive Research (EPSCoR), Directorate for Education and Human Resources.

EPSCoR is a joint program of NSF and operates in 25 states in addition to the Commonwealth of Puerto Rico and the U. S. Virgin Islands. The program promotes the development of the jurisdictions' science and technology (S&T) resources through partnerships involving universities, industry, government, and the Federal research and development (R&D) enterprise. EPSCoR operates on the principle that aiding jurisdictions in their development and utilization of key research infrastructure will enhance their research capacity and competitiveness for securing Federal R&D funding while also advancing technology-based innovation. EPSCoR's goal is to broaden participation by further engaging EPSCoR jurisdictions in STEM-based knowledge generation, dissemination and application that collectively benefit the jurisdiction and the nation. Additional information about the EPSCoR Program and Office at NSF can be found at: <http://www.ehr.nsf.gov/epscor/>.

This position will be filled on a one- or two-year Visiting Scientist Appointment or Federal Temporary Appointment. Either of these appointments will be made under the Excepted Authority of the NSF Act with a current salary range of \$85,210 to \$132,791, depending on qualifications and experience. For temporary appointments of more than one year, the usual civil service benefits (retirement, health and life insurance) are applicable. For Visiting Scientist appointments, individuals are in a non-pay leave status from the home institution and are appointed to NSF's payroll as a Federal employee. NSF withholds Social Security and provides reimbursement for fringe benefits.

STATEMENT OF DUTIES: As Program Director, directly participates in the implementation, review, funding, post-award management, and evaluation of the program and contributes to the intellectual integration with other programs supported by the EPSCoR Office. Designs and implements the proposal review and evaluation process for relevant proposals. Helps to select well qualified individuals to provide objective reviews on proposals either as individuals or as members of a panel. Conducts final review of proposals and evaluations, and recommends acceptance or declination. Manages and monitors on-going grants, contracts, interagency and cooperative agreements to ensure fulfillment of commitments to NSF. Evaluates progress of awards through review and evaluation of reports and publications submitted by awardees and/or meetings at NSF and during site visits. Contributes to the responsibility for establishing goals and objectives, initiating new program thrusts and phasing out old projects. Recommends new or revised policies and plans in scientific, fiscal, and administrative matters to improve the activities and management of the Program.

QUALIFICATIONS REQUIRED: Applicants must have a Ph.D. or equivalent experience in science, engineering, or mathematics or related discipline, plus six or more years of successful STEM-related research, research administration, technology transfer and/or managerial experience beyond the Ph.D. that is pertinent to the position. Academic experience as a successful principal investigator with a significant record of research grants/contracts is also desirable.

HOW TO APPLY: Applications may be transmitted electronically to rotator@nsf.gov. Individuals may also submit a resume or any application of your choice to the National Science Foundation, Division of Human Resource Management, 4201 Wilson Blvd., Arlington, VA 22230, Attn: E20050026-Rotator. In addition, applicants are encouraged to submit a narrative statement that addresses relevant background and/or experience related to the position. Submission of the attached Applicant Survey form is encouraged. Submission of this form, however, is voluntary and will not affect your application for employment (the information is used for statistical purposes). Telephone inquiries may be referred to the Executive and Visiting Personnel Branch, at (703) 292-8755. Hearing impaired individuals may call TDD (703) 292-8044. Announcements may be accessed electronically on the World Wide Web at <http://www.nsf.gov/jobs>.

The National Science Foundation provides reasonable accommodations to applicants with disabilities on a case-by-case basis. If reasonable accommodation for any part of the application and hiring process is needed, please notify the point of contact listed on this vacancy announcement.

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NATIONAL SCIENCE FOUNDATION
APPLICANT SURVEY

OMB No. 3145-0096
Expiration: 7/31/2005

Vacancy Ann. #: _____ Position Status (temporary/permanent): _____

Position Title/Series/Grade: _____

INSTRUCTIONS

Your completion of this form will be appreciated. Submission of this Information is voluntary and it will have no effect on the processing of your application. The data collected will be used only for statistical purposes to ensure that agency personnel practices meet the requirements of Federal law. Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to an information collection unless it displays a valid OMB control number. The OMB control number for this collection is 3145-0096. NSF estimates that each respondent should take about 3 minutes to complete this survey, including time to read the instructions. You may have comments regarding this burden estimate or any other aspect of this survey, including suggestions for reducing this burden. If so, please send them to NSF Reports Clearance Officer, Division of Administrative Services, NSF, 4201 Wilson Blvd., Arlington, VA. 22230.

PRIVACY ACT INFORMATION

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.

AUTHORITY - Section 7201 of title 5 of the U.S. Code and Section 2000e-16 of title 42 of the U.S. Code.

PURPOSE AND ROUTINE USES

The information is used for research and for a Federal Equal Opportunity Recruitment Program (FEORP) to help insure that agency personnel practices meet the requirements of Federal law. Address questions concerning this form and its uses to the Privacy Act Officer, National Science Foundation, Arlington, VA 22230.

1. Today's Date: _____ 2. Year of Birth: _____

3. How did you learn about the particular position for which you are applying? (Circle appropriate number.)

- 01 - Newspaper (specify) _____
- 02 - Contact with NSF Personnel Office (Agency Bulletin Board or other Announcement)
- 03 - NSF-initiated personal contact
- 04 - Science Magazine, or other professional journal or magazine (specify) _____
- 05 - Affirmative Action Register
- 06 - Attendance at conference, meeting or job fair (specify) _____
- 07 - NSF recruitment at school or college
- 08 - Colleague referral
- 09 - NSF Bulletin
- 10 - Federal, State or local job information center
- 11 - State vocational rehabilitation agency or Veterans Administration
- 12 - State employment office
- 13 - School or college counselor or other official
- 14 - Private job Information service
- 15 - Private employment service
- 16 - Friend or relative working at NSF
- 17 - Friend or relative not working at NSF
- 18 - NSF website
- 19 - Internet or other website
- 20 - Other (specify) _____

4. Select the ethnic category with which you most closely identify:
A. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
B. **Not Hispanic or Latino.**

5. Select one or more racial category with which you most closely identify:
A. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
B. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
C. **Black or African American.** A person having origins in any of the black racial groups of Africa.
D. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
E. **White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

6. Sex (Circle the appropriate letter.) F - Female M - Male

7. Please provide information on your disability status by circling the appropriate category below:

- 1. I do not have a disability; 2. Hearing impairment; 3. Vision impairment; 4. Missing extremities; 5. Partial paralysis;
- 6. Complete paralysis; 7. Convulsive disorder; 8. Mental retardation; 9. Mental or emotional illness; 10. Severe distortion of limbs and/or spine; 11. I have a disability but it is not listed.

FOR AGENCY USE

Agency Code: _____

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER