

Dear Colleague,

This is to announce a vacancy for a “rotator” public affairs specialist within the NSF Office of Legislative and Public Affairs, specifically assigned to the Computer Science and Engineering (CISE) and Biological Sciences (BIO) directorates.

We seek a strong writer, team player, and experienced media officer who can demonstrate experience with both print and electronic media. Familiarity with computer sciences is desired but not required. Familiarity with multi-media trends -- including graphics and web-based communications -- is a strong plus.

Eligibility. This one-year assignment (extendable to a second year) is available only through the Intergovernmental Personnel Act, and open only to those who meet IPA eligibility requirements. Candidates must be currently employed at a college, university, eligible association, or state or local government. The selectee will remain an employee of his or her institution. Reimbursement of salary and other related costs are negotiated between NSF and the institution.

Qualifications. Required qualifications include demonstrable interpersonal skills and news judgment, at least three years of news writing experience and at least three years of media relations experience (preferably in the area of science education). Desirable qualifications include an advanced degree in communications or related field, personal interest in the subject matter, and an ability to transform complex inputs into concise outputs. Useful qualifications include knowledge of the political process, and a willingness to embrace evolving trends toward multi-media outreach.

Duties. The successful applicant will work in a team environment to develop and implement print and electronic media plans; initiate, write, and disseminate news materials to regional, national, and international media; arrange interviews, press conferences, and other media events; and collaborate closely with colleagues in NSF and in other research-oriented institutions.

Desired Starting Date. Open until filled.

Application Guidelines. Nominations should be forwarded by the applicant's institution (not by the individual applicant) to: National Science Foundation, 4201 Wilson Boulevard, Room 1245, Arlington, VA 22230 ATTN: Darla Clark. For more information on the position, contact Mary Hanson, Office of Legislative and Public Affairs, 703/292-8070, mhanson@nsf.gov. *Women and minorities are encouraged to apply. NSF is an Equal Opportunity Employer, and provides reasonable accommodations to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please notify the point of contact.*