

National Science Foundation
Advisory Committee for Business and Operations
Spring 2013 Meeting

April 30-May 1, 2013
Room 1235

Tuesday, April 30, 2013

- 1:00 pm **Welcome/Introductions/Recap of Recommendations**
Co-Chairs: Charlene Hayes and Dick Seligman
- 1:15pm **BFA/OIRM/CIO Updates**
Presenters: Marty Rubenstein (Office of Budget, Finance and Award Management), Gene Hubbard (Office of Information and Resource Management), Amy Northcutt (Chief Information Officer)
- 2:15 pm **NSF Workforce Challenges- BFA Strategic Priorities- Update**
Update on the three strategic priorities: (1) using risk assessment to prioritize operations; (2) reducing duplication among divisions; and (3) creating a SWAT team of staff with particular skills to address critical projects/needs as a professional development opportunity.

Presenters: Marty Rubenstein and Team
- 3:00 pm **Break**
- 3:15 pm **NSF Strategic Plan Update**
Status on development of the new Strategic Plan for FY 2014-2018

Presenter: Alan Blatecky/Amber Baum
- 3:45 pm **NSF Strategic Plan Update- Links to NSF and Employee Performance Plans**
Background on linking of strategic plans to organization and employee performance plans at NSF

Presenters: Amber Baum/Pam O'Neil, Judy Sunley/Chrissy Peterson
- 4:15 pm **Break**
- 4:30 pm **NSF Strategic Plan Update- Links to NSF and Employee Performance Plans**
Discussion to focus on panelist experiences with linking of strategic plans to organization and employee performance plans

Panel/Discussants: TBD
- 5:45 pm **Adjourn**
- 6:30 pm **Dinner**

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Wednesday, May 1, 2013

- 8:30 am **Leveling Award Workload Across Fiscal Year**
NSF experiences the perennial issue of the majority of awards (almost 75%) being recommended for award during the last half of the fiscal year, which results in half of all awards being made during the 4th quarter. A Leveling Workload initiative was established to identify areas of opportunity where directorates might modify the timing of solicitations and proposal due dates to help spread the workload across all quarters of the fiscal year. NSF will brief and seek input from the B&O Committee on the subject.
Presenter: Karen Tiplady
Discussant: Marti Dunne
- 9:15 am **Committee Discussion: Prepare for Meeting with Dr. Marrett**
- 9:45 am **Break**
- 10:00 am **Discussion with Dr. Marrett**
- 11:00 am **Virtual Panels and the Future of Committee Meetings**
Discussion of the use of virtual panels for future meetings in consideration of the virtual meeting held in February 2013
Discussant: Greg Jackson
- 11:30 am **Wrap-Up/Loose Ends**
- 12:00 pm **Adjourn**