

National Science Foundation
Advisory Committee for Business and Operations
Spring 2012 Meeting

May 8-9, 2012
Stafford I - Room 1235

Tuesday, May 8, 2012

- 1:00 pm **Welcome/Introductions/Recap of Recommendations**
Co-Chairs: Charlene Hayes and Dick Seligman
- 1:15pm **BFA/OIRM Overview Presentations**
Presenters: Marty Rubenstein (Office of Budget, Finance and Award Management), Gene Hubbard (Office of Information and Resource Management), Amy Northcutt (Chief Information Officer)
- 2:00 pm **Challenges to Reduce Costs and Identify Efficiencies- Introduction**
The topic will address the challenges NSF is facing in the current Federal environment to reduce operational and administrative costs and identify efficiencies. NSF's efforts may be seen as a large change management exercise---looking to improve business processes that have become ingrained in the NSF culture.

Presenters: Marty Rubenstein and Sallie Morse
- 2:30 pm **Challenges to Reduce Costs and Identify Efficiencies- Panel and Discussion**
Discussion to focus on panelist experiences in dealing with the cost and change management pressures, such as travel and contracting, including best practices, and stories of success/failure.

Panel/Discussants: Jim Barbret, Jake Barkdoll, Carson Eoyang, Kathy Newcomer

[Break included at 3:15pm]
- 4:15 pm **Change Management/Effect on Employee Morale**
Discuss the effect of the current austere environment on employee morale. Segue to discussion of NSF's Employee Viewpoint Survey results and associated action plans.

Presenters: Judy Sunley/Gene Hubbard

Discussant: Carson Eoyang
- 5:45 pm **Adjourn**
- 6:30 pm **Dinner**

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Wednesday, May 9, 2012

- 8:00 am **Business Systems Review Subcommittee**
Presentation of the Report and opportunity for questions and answers.
Presenters: Katy Schmoll and Dick Seligman
- 8:45 am **Recompetition of Major Research Facilities Subcommittee**
Presentation of the Report and opportunity for questions and answers.
Presenter: Bill Frazer
Discussant: Devon Streit
- 9:45 am **Break**
- 10:00 am **B&O Subcommittee**
Update on the recent operations of the subcommittees. Will recognize best practices and propose new process steps based on what we've learned since setting up the new subcommittees in the Spring of 2011.
Presenter: Charisse Carney-Nunes
- 10:45 am **Committee Discussion: Prepare for Meeting with Dr. Suresh/Dr. Marrett**
- 11:00 am **Discussion with Dr. Suresh and Dr. Marrett**
- 12:00 Noon **Wrap Up/Adjourn**
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