



NATIONAL SCIENCE FOUNDATION  
OFFICE OF INSPECTOR GENERAL  
OFFICE OF INVESTIGATIONS

## CLOSEOUT MEMORANDUM

Case Number: I-16-0033-O

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We received information regarding improper property tracking practices within one of NSF's directorates.<sup>1</sup> It was alleged that the management within this directorate had, at times, issued equipment to individuals before the equipment information appeared in the NSF Property Tracking System (PTS).

Our investigation found that the directorate did deviate from the normal property tracking procedures. They issued equipment to users ahead of data entry in the PTS when there was a delay getting property information entered in the PTS. The directorate did, however, use alternate tracking procedures to maintain accountability. A letter was sent to the directorate reminding them to adhere to the existing policies and procedures regarding property tracking.

Accordingly, this case is closed.

<sup>1</sup> [REDACTED]