

National Science Foundation
 Directorate for Computer and Information Science and Engineering
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TO: C. Suzanne Iacono, Acting Assistant Director, Directorate for Computer and Information Science and Engineering (CISE)

FROM: Deborah F. Lockhart, Acting Division Director, Division of Information and Intelligent Systems (IIS)

DATE: November 21, 2014

SUBJECT: Report on Diversity, Independence, Balance, and Resolution of Conflicts for the CISE Committee of Visitors

This is my report to you on the diversity, independence, balance, and resolution of conflicts of the Committee of Visitors (COV) held October 22–24, 2014.

This COV was assembled to review three divisions within the Directorate for Computer and Information Science and Engineering (CISE) during the period FY 2010-2013: Computing and Communication Foundations (CCF), Computer and Network Systems (CNS), and Information and Intelligent Systems. The CISE Advisory Committee accepted the COV’s report on November 13, 2014. The COV consisted of thirty (30) members and was composed of a diverse group with respect to geography, institutional type, gender, ethnicity, sector (private vs public), and scientific representation. The following table describes the main features of the COV with respect to these issues:

Category	Number
<i>Member of CISE Advisory Committee</i>	1
<i>Academic (U.S.) Institutional Type</i>	
Ph.D. Granting	18
M.S. Granting	2
4-Year	1
Public	13
Private	8
<i>Industry</i>	3
<i>Government Agency</i>	1
<i>Non-Profit Research Institution</i>	1
<i>Outside of U.S.</i>	4
<i>Location</i>	
Northeast	10
Southeast	5
Midwest	3
Southwest	2
West Coast	6
International	4
<i>Gender</i>	
Male	21
Female	9
<i>Under-represented Minority</i>	3
<i>No Proposal to CISE Division under Review in Past 5 Years</i>	11

The members' expertise reflects the research areas covered by CCF, CNS, and IIS. All invited COV members attended the meeting in person. Most of the COV members were familiar with CISE from having served on the CISE Advisory Committee or review panels, or are former or current grantees. None had proposals pending with CISE during the COV meeting.

Conflict-of-interest (COI) and confidentiality briefings were held through webinars or presentation slides (that were acknowledged after reading) prior to the on-site meeting, and COV members were reminded to observe COI and confidentiality rules at the on-site meeting. All COV members were required to complete NSF Conflict of Interest Form 1230P. Known conflicts of interest, such as those involving the home institutions of COV members, were entered into the COV module in eJacket prior to the release of jackets to the members. Other conflicts were entered as they were identified over the course of the jacket review and the on-site meeting. Entering these conflicts prevented COV members from electronically accessing proposals with which they were conflicted. COI officers from CISE were available at all times during the COV meeting to answer questions and resolve issues regarding conflicts of interest. All known conflicts of interest were resolved.