Draft Format
For Use in Submission of Interim and Final Research Performance Progress Reports
Report Components and Significant Changes

Report Components and Reporting Categories

Mandatory Category:

• Accomplishments: What was done? What was learned?

Optional Categories:

• Products: What has the project produced?
• Participants & Other Collaborating Organizations: Who has been involved?
• Impact: What was the impact of the project? How has it contributed?
• Changes/Problems
• Special Reporting Requirements (where applicable)
• Budgetary Information
• Project Outcomes: What were the outcomes of the award? (NEW)
• Appendix: Demographic Information for Significant Contributors

Summary of Significant Changes

• One report format for both interim and final reports
• Existing mandatory/optional categories retained
• One optional category added: Project Outcomes
• Language changes:
  ▪ Language clarified throughout the document
  ▪ Verbs made past tense where necessary
  ▪ More inclusive of research-related activities

• New information, questions, instructions added:
  ▪ Products Section: New examples of “other products”;
  ▪ Participants Section: question on changes in active other support; and
  ▪ Impact Section: question on the impact on teaching and educational experiences.

• Updated RPPR Data Dictionary to include Final RPPR requirements