



**11. GENERAL PROVISIONS** (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)

- a. The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)
- b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of **(SEE BLOCK 6A)** prior to changing or canceling support.
- c. The component providing reimbursable support in this agreement will submit statements of costs to: N/A
- d. All rates expressing the unit cost of services provided in this agreement are based on current rates, which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The Receiver will be notified immediately of such rate changes that must be passed through to the support Receivers.
- e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.
- f. In case of mobilization or other emergency, this agreement will remain in force only within Supplier's capabilities. **YES**
- g. This agreement has been certified by the following staff agencies: Civil Engineer, Manpower, Security Forces, and Legal. There is no additional Manpower impact.
- h. Support Agreement peculiarities: None  
1.
- i. Funding and Reimbursement Arrangements: N/A
- j. References:  
Department of Defense Instruction (DoDI) 4000.19 – 9 Aug 95  
Air Force Instruction (AFI) 25-201 – 1 May 05  
AFI 25-201, PACAF Supplement 1 – 31 Aug 98
- k. List of Attachments  
Attachment 1 (Agency Certification)  
Attachment 2 (Specific Provision)  
Attachment 3 (Funding Annex)  
Attachment 4 (Distribution)
- l. Purpose: To provide Base Operating Services (BOS) via contractor to the postal service at CCH for Operation Deep Freeze (ODF).
- m. Mission: Sustain APO operations.

**ADDITIONAL GENERAL PROVISIONS ATTACHED: NO**

**12. SPECIFIC PROVISIONS** (As appropriate: e.g., location and size of occupied facilities, unique Supplier and Receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

Manning Strength:

0: Military 0: DoD Civilian 0: Non-DoD Civilian

<u>Building</u>	<u>Room</u>	<u>Remarks</u>	<u>Note:</u>
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**ADDITIONAL SPECIFIC PROVISIONS ATTACHED: YES**

**DD FORM 1144**

## **Certification**

### **CIVIL ENGINEERING CERTIFICATION**

I have reviewed this agreement for civil engineering functional areas of responsibility and certify that there is not an environmental impact.

### **MANPOWER CERTIFICATION**

I have reviewed this agreement and there is no manpower impact.

### **SECURITY FORCES CERTIFICATION**

I have reviewed this agreement and find there are no security impacts.

### **STAFF JUDGE ADVOCATE CERTIFICATION**

I have reviewed this agreement and find it to be legally sufficient.

<p><b>COMM    Communication Services</b> Includes dedicated communications services and telephone equipment. May also include leasing of communication equipment, lines, and special communications-electronics equipment services.</p>	
<p><b>Supplier Will:</b> 1. Provide computer equipment necessary to implement automated postal programs and communicate with headquarters IAW HQ PACAF/SC standards.  2. Provide common user telecommunications services at Christchurch and McMurdo post offices to include:     a. The basic equipment for official telephone service with access to the commercial telephone system.     b. E-mail     c. World Wide Web     d. Fax capability     e. Message distribution service including processing and receiving/transmitting in narrative format using DoD approved software.     f. Analog communication lines capability.     g. Connectivity to the USAP LAN.     h. Cellular phone  3. Respond in a timely manner to maintenance requests.</p>	<p><b>Receiver Will:</b> 1. Comply with SUPPLIER'S policies and procedures.  2. Maintain equipment according to SUPPLIER'S policy and procedures.  3. Notify SUPPLIER of equipment malfunctions as soon as possible to assist SUPPLIER personnel in determining the nature of the problem and maintenance requirements.</p>
<p><b>CUSTODIAL    Custodial Services</b> Includes janitorial and cleaning services for customer occuppies or used facilities and areas.</p>	
<p><b>Supplier Will:</b> Provide custodial services at the Christchurch and McMurdo Post Offices.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>DISASTER    Disaster Preparedness</b> Includes operation of disaster preparedness programs and related services, equipment and facility support for emergency operations.</p>	
<p><b>Supplier Will:</b> Provide support as necessary to protect members in time of natural disasters or other emergencies.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>DUPLICATION    Duplication Services</b> Includes the operation of centralized copying equipment, and related services.</p>	
<p><b>Supplier Will:</b> Provide the Christchurch Post Office with a copy machine or access to a copy machine.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>EOD    Explosive Ordnance Support</b> Includes services for explosive ordnance disposal and training.</p>	

<p><b>Supplier Will:</b> Make provisions for explosive ordnance handling at Christchurch and McMurdo Station to process suspected/confirmed mail bombs</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>FACIL CONSTR Facility Construction and Major Repair</b> Includes minor construction, alterations, additions, and major repairs required to modernize, replace, expand or restore real property to include related planning and design.</p>	
<p><b>Supplier Will:</b> 1. Provide administrative office and mail processing space, to include registered mail and security cages at Christchurch and McMurdo post offices within the limitations outlined in DoD 4525.6M.  2. Provide control of utilities, air and water.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>FACIL REPAIR Facility Maintenance and Minor Repair</b> Includes routine and cyclical preventive maintenance and minor repairs required to preserve or restore real property so it may be used for its designed purpose.</p>	
<p><b>Supplier Will:</b> 1. Provide maintenance, repair and minor construction of postal facilities at Christchurch and McMurdo.  2. Provide RECEIVER with metal unit signs for buildings identifications when requested.</p>	<p><b>Receiver Will:</b> 1. Notify SUPPLIER in advance of requested maintenance.  2. Make all requests in writing to the SUPPLIER with a description and number of unit signs required.</p>
<p><b>FIRE FIRE PROTECTION</b> Includes all normal services related to the fire protection alert services, and rescue operations. Also, includes inspections for fire hazards, servicing of portable extinguishers, and related training programs.</p>	
<p><b>Supplier Will:</b> 1. Provide fire protection services including fire prevention training and inspections, recharge, test and perform routine maintenance of RECEIVER'S extinguishers.  2. Provide biological agent response and handling at Christchurch and McMurdo Station to process suspected/confirmed biological agents.</p>	<p><b>Receiver Will:</b> Be responsible for information and general duties and responsibilities concerning fire prevention for all personnel. Comply with SUPPLIER'S fire prevention directives and regulations.</p>
<p><b>MAIL OVERSEAS Mail Transportation Overseas</b> Includes the transportation of official, contract related, and personal mail, by the Military Postal Service, to and from Military Post Offices overseas (i.e., MPO, APO, FPO). Also includes additional direct postal workload required at military postal activities overseas.</p>	
<p><b>Supplier Will:</b> Will assist in managing mail</p>	<p><b>Receiver Will:</b></p>

<p>movement between Christchurch, New Zealand and Antarctica sites. Ensure organizations comply with DoD mail volume data collection and report instructions as required by the Military Postal Service Agency (MPSA).</p>	<ol style="list-style-type: none"> <li>1. Manage mail movement according to DoD and USPS policies.</li> <li>2. Will be the single service manager regarding movement on commercial airline to and from Christchurch, New Zealand.</li> <li>3. Comply with SUPPLIER'S policy regarding movement of mail to and from Antarctica.</li> </ol>
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**POSTAL SERVICES Mail Service**

Includes collecting/accepting, sorting, routing, and delivery of official and personal mail on DoD installations and in DoD owned or leased facilities. Provide screening for explosives and biological detection.

**Supplier Will:**

1. Provide one civilian US position and one local national position to assist the Post Master at Christchurch.
2. Provide two US civilian positions to operate the post office at McMurdo station.
3. Issue special USAP Logistical Support ID card that includes postal service authorizations. Ensure all USAP personnel comply with DoD and USPS postal regulations.
4. Postal users will present a valid federal government ID card; or a USAP Logistical Support ID; or travel orders and/or a copy of their contract with a passport to qualify for postal services.

**Receiver Will:**

1. Provide full service postal services at Christchurch, New Zealand and McMurdo Station, Antarctica to all organizations and US Citizens personnel supporting USAP and/or otherwise authorized users of the military postal service per DoD 4525.6M.
2. The Postmaster will direct all questions regarding support authorizations to the NSF contracting representative.

**POLICE Police Services**

Includes maintaining law and order (e.g., enforcement of traffic laws, accident investigation, and criminal investigations), traffic management, vehicle decals, and parking pass services.

**Supplier Will:**

1. Maintain and enforce overall security for Receiver property. Provide an intrusion detection system IAW DoD 4525.6M.
2. Coordinate criminal investigation regarding postal offense issues.
3. Conduct resource protection surveys and advise unit personnel on the management of resources in the local area.

**Receiver Will:**

1. Provide operational and internal physical security of postal facilities and coordinate unit physical security plan with SUPPLIER.
2. Comply with SUPPLIER's policies and procedures.

<p><b>REFUSE Refuse Collection and Disposal</b> Includes collection and disposal of trash and waste materials.</p>	
<p><b>Supplier Will:</b> Provide for collection and disposal of trash and waste material. Also includes operation of incinerators and other facilities and equipment intended for transportation, disposal or destruction of waste materials.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures</p>
<p><b>SAFETY Safety Programs</b> Includes operation of safety programs, educational support, and promotional efforts.</p>	
<p><b>Supplier Will:</b> Provide personnel with support consistent with services provided to Supplier units.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>SUPPLY Supply Services</b> Includes the provision of any common, generally expendable, non-technical commodity, material, or equipment (e.g., administrative office supplies, building materials, paint and tools).</p>	
<p><b>Supplier Will:</b> Provide routine supplies and materials, non-unique postal equipment such as calculators, office supplies, lockers, file cabinets, etc.</p>	<p><b>Receiver Will:</b> Comply with SUPPLIER'S policies and procedures.</p>
<p><b>VEHICLE SPT Vehicle Support</b> Includes assignment, maintenance and repair of customer vehicles. Also includes chartered transportation services.</p>	
<p><b>Supplier Will:</b> Will provide vehicle in the following configuration: Closed-body vehicle equipped with lockable passenger and cargo doors, meeting the specifications of vehicles used by the New Zealand Post. Metal mesh security screen will separate the cargo from the passenger area.</p>	<p><b>Receiver Will:</b> Operate and maintain vehicle according IAW SUPPLIER'S policies and procedures.</p>

<b>Support Category</b>	<b>Basis for Reimbursement</b>	<b>Per Unit Cost</b>	<b>Prior FY Cost</b>	<b>Unit Factor</b>	<b>Estimated Reimbursement</b>	
<b>COMM</b>	NONE	\$0.00	No	0	\$0	
<b>CUSTODIAL SERVICES</b>	NONE	\$0.00	No	0	\$0	
<b>DISASTER PREPAREDNESS</b>	NONE	\$0.00	No	0	\$0	
<b>DUPLICATION</b>	NONE	\$0.00	No	0	\$0	
<b>EOD</b>	NONE	\$0.00	No	0	\$0	
<b>FACILITY CONSTRUCTION</b>	NONE				\$0	
<b>FACILITY REPAIR</b>	NONE				\$0	
<b>FIRE PROTECTION</b>	NONE				\$0	
<b>MAIL OVERSEAS</b>	NONE				\$0	
<b>MAIL POSTAGE</b>	NONE				\$0	
<b>POLICE</b>	NONE				\$0	
<b>REFUSE</b>	NONE				\$0	
<b>SAFETY</b>	NONE				\$0	
<b>SUPPLY SERVICES</b>	NONE				\$0	
<b>VEHICLE SUPPORT</b>	NONE				\$0	

**SUPPLIER**

National Science Foundation (NSF) - 1 cy  
4201 Wilson Blvd, Room 755S  
Arlington, Virginia 22230

DFAS Honolulu/OPLOC (Code ECX) - 1 cy  
Bldg 77, Box 1392 Ford Island  
Pearl Harbor HI 96860-7552

**RECEIVER**

HQ PACAF/AIRPS - 1 cy  
25 E St Suite L-101  
HICKAM AFB HI 96853-5427